

2017 STAR Awards Nomination Form

Nomination Forms due to Gryphon Place by Friday, March 17

Questions? Email: jtouchette@gryphon.org

STAR Awards (Sharing Time And Resources) celebrates volunteerism by recognizing and awarding individuals and groups who volunteer their time, energy, and talents in service to others throughout our greater Kalamazoo community.

Winners will be selected in the 10 categories and awards will be presented on **Tuesday, April 18**, at our STAR Awards ceremony at The Radisson Plaza Hotel in Kalamazoo. We would love to have you join us at the awards event. Tickets are on sale at www.gryphon.org/events.

Nominations for the STAR Awards are open to the public and anyone may submit a nomination. A panel of independent judges appointed by Gryphon Place will select the winner in each category.

Please help us recognize outstanding Volunteers in our community by making a nomination:

* Nomination forms must be returned by **Friday, March 17**.

* Any individual or group that resides in the greater Kalamazoo Area is eligible for nomination. Apart from the Irving S. Gilmore **Lifetime** Achievement Award and the Volunteer Manager Award, all STAR nominations are meant to cover volunteer service performed during 2016.

* You **MUST** get permission from the individual or group that you nominate **before** submitting a nomination form.

* Awards will be granted in categories with qualified nominees and all nominations are subject to verification. All decisions awarded by the judges are final.

Award Categories

1. Youth Volunteer: Individual 18 years of age or younger
2. Youth Group: Organized group of youth 18 years of age or younger
3. College Volunteer: Student enrolled in a college or university within the greater Kalamazoo Area
4. College Volunteer Group: Organized group of students enrolled in a college or university within the greater Kalamazoo Area
5. Adult Volunteer: Individual under the age of 64 years
6. Senior Volunteer: Individual 65 years of age or older
7. Employee Volunteer Group: Organized group of coworkers volunteering from a business or organization
8. Family Volunteer Group: Organized family group
9. Volunteer Manager of the Year: Individual serving as a Volunteer Manager (paid or voluntary) for a nonprofit organization that serves the greater Kalamazoo Area
10. Irving S. Gilmore Lifetime Achievement Award: Individual whose dedication and breadth of volunteer service has profoundly influenced the greater Kalamazoo community over his or her lifetime

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Instructions

STAR Award winners will be chosen based upon the information you provide. Please answer each question, as completely as possible, **within a 2-page limit**, per nominee. Please include a response for each question. Total volunteer hours for 2016 are required to be listed for all Award nominations, excluding the Lifetime Achievement and Volunteer Manager Awards.

Please print and complete applicable forms and attach your written descriptions to the nomination form and submit to:

Gryphon Place
STAR AWARDS
3245 S. 8th Street
Kalamazoo, MI 49009
or scan and send to jtouchette@gryphon.org

Previous STAR Award winners in all individual categories may not receive an award in the same category more than one time. All group categories can receive an award in the same category after a waiting period of six years. Recipients of the Volunteer Manager of the Year and the Lifetime Achievement Award are only eligible to receive the award one time.

REQUIRED: Please complete the personal information listed below so we can reach you if we have questions or require further details.

Your Full Name:

Phone Number:

Email Address:

Street Address:

City, State, Zip:

Organization Name (if applicable):

Thank you for your nomination! All nominees will receive recognition in the STAR Awards written program. In acknowledgement of your nomination, your name will be printed next to your nominee's name in the program.

STAR Awards Ceremony - Tuesday, April 18

The Radisson Plaza Hotel Kalamazoo

7:15 AM Coffee, Light Breakfast & Social 8 AM-9 AM Awards Program

Buy Your Tickets - www.gryphon.org/events

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I am Nominating:

for a STAR Award in the following category, please choose only one category per nominee or group.

- Youth Volunteer
 Youth Group
 College Volunteer
 College Group
 Adult Volunteer
 Senior Volunteer
 Employee Volunteer Group
 Family Volunteer Group

Nominee's Contact Information:

Phone Number:

Email Address:

Street Address:

City/State/ Zip:

STAR Award winners will be chosen based upon the information you provide. Please answer each question as completely as possible, **within a 2-page limit**. Please include a response for each of the four questions below. Attach your typed responses to this nomination form. **Total Volunteer hours for 2016 are required for Award consideration. Please be as accurate as possible when filling out the chart below.**

1. Organizations where the Nominee (or group) volunteered during 2016 and hours served.

Organization Name	Total Volunteer Hours	Contact Person at Organization	Organization Phone

2. Volunteer activities performed – what did the nominee or group do during their volunteer work?

Describe the kinds of activities and services this volunteer did for others in 2016. Be sure to include their special skills and talents that make them a STAR nominee.

3. How did this volunteer or group of volunteers make a difference?

Describe in detail the positive impact made to others and/or the community.

4. Any additional relevant information.

Please tell us more about the volunteer or group of volunteers that you are nominating. Include any information that you believe makes this volunteer or group unique, special, and outstanding.

Thank you for your nomination! All nominees will receive recognition in the STAR Awards' written program. In acknowledgement of your nomination, your name will be printed next to your nominee's name in the program.

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Irving S. Gilmore Lifetime Achievement Award

I am nominating:

Phone Number:

Email Address:

Street Address:

City/State/ Zip:

In **2 pages or less**, describe why this nominee should receive the Irving S. Gilmore Lifetime Achievement Award. Describe how this nominee's dedication and lifetime of volunteer service has influenced our community. **Include examples of their numerous volunteer contributions and the organizations that they have served over their lifetime. Include any information that you believe makes this volunteer unique, special, and outstanding. Include descriptive details whenever possible.**

Volunteer Manager of the Year Award

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Volunteer Managers, both paid and volunteer, are an integral part of the volunteer experience. We want to recognize these individuals for all they do to display leadership and promote volunteerism in our community.

I am nominating:

Phone Number:

Email Address:

Street Address:

City/State/ Zip:

1. List organizations where the nominee has managed volunteers during their career. Use chart below.

Organization Name	Length of Service	Organization Contact Person	Organization Phone

2. What special skills and traits does this nominee have that makes them an exceptional Volunteer Manager?

3. How does this nominee show leadership and demonstrate the value of volunteerism while holding the position of Volunteer Manager?

4. How has this nominee impacted the community as a Volunteer Manager?

5. Additional relevant information. Has the nominee received any other awards? What special and unique skill set does the nominee possess to mentor and train volunteers? Does the nominee sit on Committees or Boards?