

# TUTORING/MENTORING

## *Youth Services Guide*

2008

Tutoring  
Mentoring



*Get Connected. Get Answers.*





## **YOUTH SERVICES GUIDE PURPOSE STATEMENT**

The Youth Services Guide is designed for referral providers who want to link youth to appropriate activities of quality. When a referral provider gives the name and number/website of a listed organization to a child/parent, the child/parent should be able to get the needed information from that organization and make the necessary arrangements with that entity and not have to be referred yet another time.

## **STANDARDS FOR INCLUSION IN THIS GUIDE**

- Quality: Judgment for inclusion on the part of KYDNet staff as to whether or not the organization is actively pursuing the CC2Y.
- Non-Profit Organization
- Ongoing service or recurring events, not just a one-time occurrence
- Open to all interested and eligible persons from the community; not limited to a target population that connects with the program via a specified referral process such as through the student's school or through Community Mental Health.

### **Exclusions**

- Organizations that do not respond to attempts to update information annually may be excluded for lack of current information.

# **KYDNET QUALITY YOUTH DEVELOPMENT PROGRAMMING ENDORSEMENT**

## **Community Commitment to Youth (CC2Y)**

Kalamazoo Youth Development Network (KYDNet) collaborated with area youth-serving organizations to create and guide the implementation of the Community Commitment to Youth (CC2Y). The CC2Y is comprised of eight researched-based concepts developed from the Seven Developmental Needs of Adolescents identified by the High/Scope Educational Research Foundation ([www.highscope.org](http://www.highscope.org)). Using the CC2Y approach in an adolescent youth settings helps meet the developmental needs of youth participants and thus to maximize positive youth development.

### **Obtaining Endorsement**

The CC2Y sets a community standard for positive youth development. The Kalamazoo Youth Development Network (KYDNet) can help your organization assess the extent to which your youth programming embodies or promotes the CC2Y pledges. KYDNet also offers High/Scope training to increase organizations' capacity for positive youth development. Programs actively striving to fulfill the CC2Y pledges are included in the Youth Service Guide.

For information on KYDNet Quality Youth Development Programming Endorsement, call (269) 343-2524

### **CC2Y Pledges**

1. We believe in offering youth a variety of activities that reflect their interests and will allow them to express their creativity.
2. We recognize the wide diversity of youth and believe in empowering *all* youth as they move towards adulthood.
3. We believe in encouraging youth to be open with their ideas and opinions in establishing, maintaining, and evaluating the programs they participate in.
4. We believe in being positive role models and mentors in the lives of youth.
5. We recognize that youth have a need for physical activity and its benefits.
6. We believe in supporting youth in their successes and failures and recognizing their efforts.
7. We recognize that youth have a right to feel safe in their environment.
8. We believe that youth involvement is beneficial in setting clear boundaries and fair expectations for their activities and programs.

### **Acknowledgements**

Thank you to all of the agencies that have provided details on the services they provide for youth.

Thank you to Marc Meulman and Coco Cook (Kalamazoo Communities In Schools), Simone Snyder and Teresa Thrash (KYDNet), Denise Hartsough (GKUW), and Judy Whitehurst, Lindsay Moulds and Amanda Pfeiffer (Gryphon Place) for their collaborative development of this guide.

# Mentoring

Big Brothers Big Sisters,  
A Community of Caring  
(269) 382-6800

YWCA of Kalamazoo  
(269) 345-5595

Loy Norrix High School  
(269) 337-0200

## Mentoring Definitions

### **Mentoring Programs**

Programs that provide companionship, guidance and/or role models for individuals who are disadvantaged because of age, income, physical or developmental disabilities or family environment.

### **Mentoring Skills**

Mentoring involves a formalized, voluntary relationship between the mentor and one or more individuals which encompasses interpersonal support, guidance, mutual exchange, sharing of wisdom, coaching and role modeling; and yields benefits to all parties in the areas of personal growth, career development, lifestyle enhancement, spiritual fulfillment, goal achievement and other areas mutually designated by the mentor and his or her partners.

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**BIG BROTHERS BIG SISTERS, A  
COMMUNITY OF CARING**  
*One-to-One Mentoring*

(269) 382-6800  
3501 Covington Road  
www.bbbsmi.org

CONTACT: Amy Kuchta

SERVICE : Services for children  
ages 5-17.

ELIGIBILITY: Any children, ages 5-17, in  
Kalamazoo, Allegan, Barry, Calhoun, or  
Van Buren Counties who want to be  
matched with a mentor, and whose parent  
is supportive of their desire to be in the  
program.

HOURS: Open

FEES: None

APPLICATION: Parents or interested  
mentors call 382-6800 and ask for the  
Customer Relations Specialist, who will  
guide them through the enrollment process.

TRANSPORTATION: Transportation  
provided by mentor.

PROGRAM EVALUATION METHOD:  
Use of a national tool which assesses asset  
development and growth every six months  
for the duration of the match.

**YWCA OF KALAMAZOO**  
*YWCA Mentoring Program*

(269) 345-5595  
353 E. Michigan Avenue  
www.ywcakalamazoo.org

CONTACT: Jennifer Frank

SERVICE : Services for teen and adult  
women.

ELIGIBILITY: Females age 13 years or  
older: must have education or employ-  
ment goal.

HOURS: Monday, Wednesday, and Fri-  
day 8am-4:30pm

FEES: None

APPLICATION: Two-page application,  
interview, and orientation.

TRANSPORTATION: Not available

PROGRAM EVALUATION METHOD:  
Monitoring forms, surveys.

# Mentoring

Loy Norrix High School  
(269) 337-0200

## **LOY NORRIX HIGH SCHOOL**

### ***Knight Mentoring Program***

(269) 337-0200  
606 E. Kilgore Rd  
www.kalamazoopublicschools.com

**CONTACT:** Anne Browser, teacher and Ignite Coordinator.

**SERVICE:** On-site mentoring. Ignite is a national program implemented locally to provide guidance and/or role models specifically for freshmen students at Loy Norrix.

**ELIGIBILITY:** All freshmen enrolled at Loy Norrix

**HOURS:** Varied. Contact the school for times.

**FEES:** None

**APPLICATION:** None

**TRANSPORTATION:** None

**PROGRAM EVALUATION METHOD:** Feedback from teachers whose students are mentees is gathered monthly.

# Mentoring

## MENTORING AGENCIES LACKING INFORMATION:

**TEEN HEART**  
*Peer Mentoring*  
(269) 342-8336  
info@teenheart.org

**KIDS HOPE AGENCIES**  
*Kids Hope Mentoring Program*  
100 S. Pine Street  
Zeeland, MI  
(616) 546-3580  
www.kidshopeusa.org

# Tutoring

Portage Community  
Center (PCC)  
(269) 323-1942

The Salvation Army  
(269) 344-6119

Vineyard Outreach  
Ministry  
(269) 349-2388

Mt. Zion Baptist Church  
(269) 388-3111

Boys and Girls Clubs  
(269) 349-4485

Kalamazoo Communities  
in Schools (KCIS)  
(269) 337-1601

SLD Learning Center  
(269) 345-2661

## Tutoring Definitions

### **Tutoring Services**

Programs that provide supplemental instruction for students who are having difficulty with their coursework or who want to get more out of their regular educational program.

### **Subject Tutoring**

Programs that provide individualized or small group instruction for people who need assistance in learning one or more components of a prescribed curriculum. Tutoring usually supplements a regular school program and may be provided at school, in the person's home or at a community agency site.

# Tutoring

Portage Community  
Center (PCOC)  
(269) 323-1942

The Salvation Army  
(269) 344-6119

Vineyard Outreach  
Ministry  
(269) 349-2388

## **PORTAGE COMMUNITY CENTER *Tutoring Program***

(269) 323-1942  
325 E. Centre

CONTACT: Ruth Helmick

SERVICE: Middle School and High School  
Tutoring Program.

ELIGIBILITY: Low Income Middle School  
and High School students.

HOURS: Tuesday and Thursday 4:30-5:30  
pm or 5:30-6:30 pm

FEES: None

APPLICATION: School referral or a tutoring  
information packet.

TRANSPORTATION: Parent or Family  
Member must bring student.

PROGRAM EVALUATION METHOD:  
Feedback Sheets

## **THE SALVATION ARMY *Tutoring Program***

(269) 344-6119  
1700 S. Burdick

CONTACT: Gloria Cottrell, MA

SERVICE: Targets children and teens with  
focused reading and comprehension strate-  
gies through the coordination of literacy  
skills and current school assignments.

ELIGIBLE: Children/Teens

HOURS: 5:00pm-7:00pm

FEES: None

APPLICATION: None

TRANSPORTATION: None

PROGRAM EVALUATION METHOD:

## **VINEYARD OUTREACH MINISTRY *Tutoring Program***

(269) 349-2388  
811 S. Westnedge Avenue  
[www.vineyardoutreachministry.org](http://www.vineyardoutreachministry.org)

CONTACT: Catherine Dance

SERVICE: Tutoring

ELIGIBLE: Vine Neighborhood Resi-  
dents of School Age.

HOURS: Wednesdays 4-5pm and 5-6 pm

FEES: None

APPLICATION: Please call.

TRANSPORTATION: May be arranged  
if families cannot provide it.

PROGRAM EVALUATION METHOD:  
Consistent Attendance, increasing confi-  
dence, improvement in attitudes, behav-  
iors, citizenship, grades, and academic  
interest. Varied processes can be dis-  
cussed with potential student.

# Tutoring

Mt. Zion Baptist Church  
(269) 388-3111

Boys and Girls Clubs  
(269) 349-4485

**MT. ZION BAPTIST CHURCH**  
*After School Homework Center*  
(269) 388-3111  
120 Roberson  
www.mtzionkalamazoo.org

CONTACT: Cassandra Bridges

SERVICE: Homework assistance for students in kindergarten through 6th grade

ELIGIBLE: Kindergarten through 6th grade students.

HOURS: Monday through Thursdays 3:00pm to 5:30pm. From the first Monday in October through the last Thursday in May.

FEES: None

APPLICATION: Registration forms are in the church office or available by calling the church office.

TRANSPORTATION: None

PROGRAM EVALUATION METHOD:  
None

**BOYS AND GIRLS CLUBS**  
*Power Hour*  
(269) 349-4485  
915 Lake St.  
www.bgckzoo.org

CONTACT: Jill Angell

SERVICE: Homework help for students. Primary focus is tutoring.

ELIGIBLE: Kindergarten through 6th grade students.

HOURS: Tuesdays through Fridays from 3:30pm to 5pm

FEES: None

APPLICATION: Must fill out a new membership form and attend an orientation with parent or guardian. Orientations are on Tuesdays at 6:30pm and Saturdays at 10:30am.

TRANSPORTATION: None

PROGRAM EVALUATION METHOD:  
Attendance

# Tutoring

## TUTORING AGENCIES LACKING INFORMATION:

### **New Horizon Village**

- [Lrngcenter@hotmail.com](mailto:Lrngcenter@hotmail.com)

### **Portage Library—Cristy Klien**

**[cklien@portagelibrary.info](mailto:cklien@portagelibrary.info)**

Portage District Library

- <http://www.portagelibrary.info/KidsConnect/Homepage.htm>
- (269) 329-4544

### **Mary-Jane Underwood Stryker Institute for Service-Learning**

**Kalamazoo College**

1200 Academy Street

(269) 337-7432

Teresa Denton & Alison Geist

<http://www.kzoo.edu/servicelearning/programs.htm>

# Mentoring/Tutoring

Kalamazoo Communities  
In Schools (KCIS)  
(269) 337-1601

SLD Learning Center  
(269) 345-2661

## **KALAMAZOO COMMUNITIES IN SCHOOLS *Mentoring and Tutoring Program***

(269) 337-1601  
125 W. Exchange Place  
www.kcisfkidsfirst.org

CONTACT: Coco Cook

SERVICE: School based tutoring and mentoring.

ELIGIBLE: Students Kindergarten through 12th grade. This service is located in the following KCIS schools: Arcadia Elementary, Edison Environmental Science Academy, King-Westwood Elementary School, Lincoln International Studies School, Milwood Elementary School, Parkwood Upjohn Elementary School, Spring Valley Center for Exploration, Milwood Magnet Center for Math, Science and Technology, Kalamazoo Central High School and New City Success Center/Phoenix High School.

HOURS: Monday through Friday, during school hours and after school.

FEES: None

APPLICATION:

TRANSPORTATION: None.

PROGRAM EVALUATION METHOD:  
We request evaluations from teachers, parents, students, and tutors each year.

## **SLD LEARNING CENTER *Mentoring and Tutoring Program***

(269) 345-2661  
504 S. Westnedge Avenue  
www.sldcenter.org

CONTACT: Heidi Turchan, Director of Training

SERVICE: Comprehensive assessment and evaluation in the areas of reading, writing and spelling. We provide one-to-one tutoring in these areas utilizing a multisensory approach (Orton-Gillingham).

ELIGIBILITY: Our program is appropriate for persons ages five through adulthood who struggle with reading, writing and spelling.

HOURS: Office hours 9:00am-4:30 pm

FEES: Sliding scale based on the family's most recent 1040 tax form and family size.

APPLICATION: None

TRANSPORTATION: None

PROGRAM EVALUATION METHODS: Students all undergo initial assessment and are reassessed after completion of 100 lessons.

# School Mentoring/Tutoring List

## SCHOOL MENTOR LIST:

This is a list of schools that have a mentoring/tutoring program on site. The programs only serve students within the designated school.

### **Edison Environmental Science Academy**

Located: First Presbyterian Church

For: mentors/tutors

Contact: Joyce Petro (269) 342-6817, john.petro@wmich.edu

Carol Payne Smith (269) 388-2278, paynesmith@aol.com

### **Spring Valley Center for Exploration**

Located: First United Methodist Church

For: mentors/tutors

Contact: Mary Bullock (269) 343-1132, mary.bullock@wmich.edu

### **Lincoln International Studies**

Location: People's Church

For: mentors/tutors

Contact: Mary Lewis (269) 372-2336, marylewis@aol.com

and Kay Spade

### **Parkwood Upjohn Elementary**

Location: Chapel Hill United Methodist

For: mentors/tutors

Contact: Shirley Freeman (269) 381-8208, freemanfam@aol.com

Sue Beadling (269) 372-3973, gilbead@aol.com

### **Milwood Elementary**

Location: Milwood Christian Reformed Church

For: mentors/tutors

Contact: Jane Van Tuinen, Kid's Hope USA

(269) 353-9181

### **MLK Westwood**

Location: Westwood United Methodist Church

For: mentors/tutors

Contact: Diane Tultz

# Additional Resources

Child Care Resources  
(269) 349-3296

Kalamazoo Public  
Library  
(269) 553-7807

Mentor Michigan  
(517) 335-4295

## Web Resources

**MENTOR MICHIGAN**  
***Referral Service***  
(517) 335-4295  
1048 Pierpont, Suite 4  
Lansing, MI 48913  
[www.michigan.gov/mentormichigan](http://www.michigan.gov/mentormichigan)

**KALAMAZOO PUBLIC LIBRARY**  
***Live Homework Help***  
(269) 553-7807  
315 Rose Street  
Kalamazoo, MI 49007  
[www.kpl.gov](http://www.kpl.gov)

CONTACT: Cory Grimminck

SERVICE: Tutoring through Live Homework Help Online from Home or Library.

ELIGIBLE: Kalamazoo Public Library Cardholders.

HOURS: Every day 3pm-10pm

FEES: None

APPLICATION: Must have a Kalamazoo Public Library Card

TRANSPORTATION: Not available.

EVALUATION METHOD: Monthly statistics and anecdotal evidence.

## Specialized Information and Referral

**CHILD CARE RESOURCES**  
***Specialized Information and Referral***  
(269) 349-3296  
3304 Mindi Lane  
[www.workfamilysolutions.com](http://www.workfamilysolutions.com)

CONTACT: Stephanie Buszka

SERVICE: Referrals to licensed child care and out of school time care; consumer education regarding child care.

ELIGIBLE: Anyone

HOURS: Monday 8am-7pm; Tuesday through Friday 8am-5pm.

FEES: None

APPLICATION: None

TRANSPORTATION: Not available.

EVALUATION METHOD: Achieved Quality Assurance Accreditation through NACCRRRA (National Association of Child Care Resource and Referral)

